

Team T.H.R.U.S.T. 1501 Mentor Contract

All participants must become members of Huntington County 4-H and remain in good standing. Members must register with the team and Huntington County 4-H. There is a fee for membership and insurance costs for 4-H Robotics.

Mentors may travel with the team and may request reimbursement of 1/2 of hotel and gas expenses if they have worked at least 40% of the build season hours. Please upload your receipts to Dropbox, then our team treasurer will issue you a reimbursement check. Mentors may also fundraise with the team to help offset their travel expenses. If you are transporting students, you must complete the 4-H background check and provide the team with a copy of your driver's license and proof of insurance. At competition events, you would be responsible for transporting the students riding in your vehicle to and from the event, meals, and any team related activities. We have a card system that will be explained during our safety training that will help with the students checking in and out with you. Also, mentors may not enter a student's hotel room, unless it is an emergency.

AS A MENTOR OF T.H.R.U.S.T. 1501, I WILL:

- strive to be a positive role model for our students
- encourage the students to reach the Team Goals
- NOT display discrimination or favoritism to any team member, remembering to treat all fairly
- encourage and mentor students to do their best by teaching and modeling tasks needing completed
- agree to follow and enforce ALL safety rules and guidelines established during safety training.
- respect property belonging to the team, 4-H, and the Vocational Technical Center.
- use the team "sign in and out" system located on the team website to track my hours worked, remembering to include a description for all things other than regular build season shop time.
- keep information private about our robot and strategy prior to release to public. I will not post pictures or talk about our team strategies on Facebook, Twitter, Chief Delphi or any other social media until released by team leadership.
- check my e-mail and Facebook Team Communication page regularly during the build season.
- communicate with Strat-X leaders on project updates I am working on.
- abide by the team dress code, as stated below:

To maintain an image of "gracious professionalism" as well as keeping team members safe, appropriate attire must be worn by all team members whenever representing Team T.H.R.U.S.T., including "shop time," meetings, demos, competitions, etc. This includes, but is not limited to:

- no open-toed shoes
- hair must be tied back when working on or near the robot or any machinery
- shorts may be worn, but must be long enough to reach the end of the team members middle finger
- no skirts or dresses
- no blouses/shirts with open backs, low necklines, thin straps, strapless, open down the sides, bare midriffs.
- safety glasses must be worn when working on or near the robot or any machinery

4-H Agreement:

I WILL NOT PARTICIPATE IN ANY OF THE FOLLOWING WHILE REPRESENTING TEAM T.H.R.U.S.T. 1501 :

- Possession or use of fire crackers, gun powder, firearms, chemicals or other materials that can be used to create an explosive mixture.
- Misuse of fire equipment or sounding a false alarm.
- Physical or verbal abuse of any person or conduct which threatens or endangers the health or safety of any person.
- Theft of or malicious damage to property.
- Possession, use, or distribution of alcohol, illegal drugs, tobacco and tobacco like products, or other dangerous substances.
- Lewd, indecent, or obscene conduct.
- Unauthorized entry, use or occupancy of any facility.

Violation of any of the above may result in Strat-X review.

Mentors also need to be aware of our student discipline procedure listed below in case they need to be called upon for assistance.

Student Discipline Procedure:

Violations of any above agreement, as well as any other "incidents" of misconduct, during any team related activity including travel will be handled in the following way:

- Team member contacts an adult Strat-X leader of the violation/incident
- Adult Strat-X leader contacts a minimum of 2 other adult leaders (first contacting any Strat-X adult leaders available, then other adult mentors available. Although leaders who are parents of students involved may be present, they may not decide team consequence)
- Those leaders will then hear the facts of the violation/incident from the team member. A minimum of 2 other adult mentors will then sit (in a somewhat public/neutral location) with any students involved while all "sides" are heard and also while Strat-X adults deliberate.
- Strat-X adults will then decide an immediate consequence including what information will be shared with the team and when that information will be shared. Parents please note: one consequence of a violation may be to send your child home, if this decision is made when the team is travelling, it will be your responsibility to immediately come to pick up your student.
- If traveling, Strat-X will call a meeting immediately upon returning home to determine any other course of action.